

## Country Club Vistas II

President Jenny Hensley called the meeting to order at 10:02 a.m. on 03/15/2022.

In Attendance: Board: TC Carr, Jenny Hensley, Nancy Steele, Leonard Whitecotton. Absent Excused: Delores Kropf, Don Wallenfang, and Deborah Whitecotton. Members in attendance identified: Martha Crowell, Helen Russo, Kathleen and Don Fordney, Bill and MaryAnn Baitinger, Allen & Luci Elsmore.

**Approval of Minutes:** T.C. Moved that the Minutes Of the January 27, 2022 Board Meeting be approved as amended. Jenny Hensley seconded. Approved unanimously.

### Officer's Reports:

#### President: Jenny Hensley.

Governance Committee: I went to two learning workshops given by GVC, one was regarding governing documents for POA with attorneys and other POA leaders in Green Valley. We discussed methods for better management of those documents. It informed our efforts to review our documents. Jim Carroll and Rick Cronin will co-chair the Bylaws and CC&R's Committee. They will review documents and notes, ensure we are in compliance with applicable statutes and address concerns of membership.

Wildfire Avoidance: We are trying to get a Wildlife Assessment for our POA offered for free from GVC. There are no available slots at this time, but I have been sent more information about the Fire Wise program. Basically they will look at our community and be sure we are aware of risks and methods to address them.

Entrance signage: I spoke to CCV1 and found that the signs attached to their signage says, "55+" at a cost of \$250. This seemed extravagant for the size and lack of readability. Does not recommend we proceed with posting any additional signage.

Attorney Update: We signed a contract for a retainer with Brown Law Firm. They've been very responsive about the process for amending our Bylaws. They are not taking over the work on the Bylaws revisions at this time.

T.C. moved to accept the President's Report and Leonard seconded. Approved unanimously.

**Vice President: Delores Kropf** – absent, no report

**Treasurer: Len Whitecotton (attached).** We have 13 members who have not yet paid their dues. Martha Crowell is following up with them and fining them \$10 for late fees. Jenny moved to accept the Treasurer's Report and T.C. seconded. Approved unanimously.

**Secretary: Nancy Steele:** Jenny and I cleaned out old documents (anything older than four years) and took them to a Shred-It Event sponsored by Pioneer Title, donation of \$50 to shred ten boxes of documents went to The Animal League of Green Valley. Jenny moved that we remove all items from storage unit and end our rental. The mailbox, stand and heater will be stored at Martha Crowell's house. All documents will be stored at Nancy's house. The flags will be stored at Leonard's house. All other items will be donated or discarded. T.C. seconded it. Approved unanimously. Helen, Jenny and Len will help Nancy clear out unit. Jenny moved to accept the Secretary's report. Len seconded it. Approved unanimously.

## Standing Committee Reports

**Architecture Report: Don Wallenfang.** Absent, no report. Question: Len mentioned that home is building stairs to roof to access a sundeck which would appear to be in violation to our CC&Rs. Jenny will discuss this issue with Don and follow-up.

**Environmental Report: Deborah Whitecotton** Absent, no report. Member reported someone removing a Palo Verde tree from the median,

**Website: T.C . Carr.** We changed the billing to be charged to POA's credit card. Jenny moved to accept Webmaster report, Len seconded. Approved unanimously.

**Green Valley Council Report: Helen Russo.** My next GVC meeting will be this Thursday. Other POAs are very happy with the Fire Wise reports. Some homeowners insurance companies will give discounts for neighborhoods that have been certified. Jenny moved to accept GVC report, Nancy seconded. Approved unanimously.

**Governance Committee: Co-Chairs Rick Cronin and Jim Carroll – absent.** Jenny will send all relevant documents to them for review.

## Old Business:

**Volunteer Committee: Martha Crowell.** Thanks to volunteers who passed out the fire prevention information, door-to-door, which were assembled by Helen. . Jenny moved to accept Volunteer Committee report, T.C. seconded. Approved unanimously.

**Financial Audit Report: Martha Crowell-** Martha and Jim Carroll conducted a Financial Audit on 2021. The committee found that the Treasurer had done a great job with the documentation. Audit was sent to Arizona as part of our Annual Corporate Report. H&R Block is working on our annual return. Jenny moved to accept Audit Committee report, Len seconded. Approved unanimously.

**Committee Composition Ideas:** Have block party, "bring your own chairs," end of Paseo Adobe, driveway parties. We will start with Helen Russo's block.

**Newsletter:** Jenny will try to get one out this quarter.

**Electricity:** Martha made several calls to Electricians, they will not come out because it belongs to TEP. Martha and Len applied for the permit to have them look at electric. TEP's website says please be patient, we're backed up. They've heard nothing yet.

## New Business:

**Garage Sales:** Friday, Saturday, May 13 and 14, 2022. 8:00 to Noon. Community Wide.

## Questions/Comments:

Bill Baitinger,

1. Plants on Northside of entrance, asked for assistance. Len will help him. Jenny moved that POA will pay for dump run, T.C. seconded, Approved unanimously.
2. Keeping gravel off of sidewalk, could we install about 20 feet of border to keep in gravel? Martha will talk to neighbor willing to help Bill. Bill will purchase edging and POA will reimburse.

3. I have run out of herbicide. Jenny told him to submit receipt for Herbicide to Len for reimbursement.

Kathleen and Don Fordney asked about dealing with speeding on La Canoa. Helen will ask the Sheriff's department at Thursday's GVC meeting to see what we can do to address this.

Next board meeting is set for Tuesday, May 17, 2022 at 1:00 p.m.

Jenny adjourned the meeting at 11:24 a.m.

Signed: *Nancy A. Steele, Secretary*